May 19, 2023

Dear Participant,

The women of Holy Spirit invite you to join our 20th annual craft and gift sale. We are excited about our upcoming October Marketplace and attendance seems to grow a little more each year.

The October Marketplace will be hosted from 9 a.m. to 4 p.m. Saturday, Oct. 21, 2023, at Holy Spirit Catholic Church, 1800 SW State Route 150 in Lee's Summit. We have booth space for 47 vendors in the gym and five in the hallway outside the gym. We accept applications on a first come, first serve basis with payment. The past several years we have filled all booths very early so if you want to be assured a booth, we encourage you to mail your application early, even if you are a returning vendor. You will receive confirmation via email once we receive your application. This will come from my email which is acooke4432@att.net so make sure to check your spam folder in case it doesn't make it to your inbox.

Enclosed you will find a booth rental form with added details. The booth rental is $65 per booth. The booths are 10 foot wide and 8 feet deep. Each booth includes 1 table and 2 chairs. If you need more tables, please add that on the rental form.

We have over 200 vendors on our mailing list. If you are receiving this and no longer wish to be on our list, please contact us using the information at the bottom of this letter. We also can send this via email to help defray some of our expenses in postage. If you would like this packet next year via email, please let us know that as well.

We will be advertising for this event in many local church bulletins. We also have our event listed on a couple of craft websites. We have a Facebook page at www.facebook.com/octobermarketplace. Make sure to like that page and share with others to help with attendance of shoppers.

We hope you will be able to join us for October Marketplace 2023. If you have any questions, please do not hesitate to contact us. We look forward to seeing you in October!

Sincerely,

Ann Cooke
816-225-5872 (cell)
acooke4432@att.net (email)